



# 30 Day Notice to Vacate Property

Fax completed form to 614-291-3400. Or, you can mail the form to:  
Panzer Realty  
896 King Ave  
Columbus, OH 43212

Please note: If you mail form, you must allow time for mailing. We must receive this form in our office a full 30 day calendar month before move-out date for notice to be accepted.

Name _____	
Address _____	
Phone # _____	Email _____

Lease Expiration Date _____	Move Out Date _____	
Reason you are leaving? _____		
_____		
Forwarding Address _____		
City _____	State _____	Zip _____

Please note:

- Your lease must have expired to use this notice. Please contact us if you need to discuss early termination of your lease.
- You must give a full calendar month 30 day notice to vacate.
- You must drop off the keys in our office after you have vacated.
- Your deposit less any deductions will be mailed to your forwarding address within 30 days of vacating.

I/We the undersigned resident(s) hereby give at least a full calendar month 30 days notice to vacate the above premises.

It is understood and agreed that the premises may be shown to prospective residents at reasonable times prior to the expiration of this notice with at least 24 hours notification.

\_\_\_\_\_  
Resident Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse / Roommate Signature

\_\_\_\_\_  
Date